Step-By-Step Guide for



Exploring Career Pathways

Minimal Experience + 🚱Adult OR 🖾 Youth

Purpose: Use the interactive tools, articles, videos, and related resources to:

- 1. Learn about career options that match your skills and interests.
- 2. Determine the training and credentials that are needed to get into those careers.

Steps:		Find It Here: <u>www.illinoisworknet.com</u>
1.	Use skill and interest surveys as a starting point to identify career pathways that may be good matches. Save your results. Then use your Dashboard to see them in the future.	Explore Careers My Dashboard
2.	Use the <u>Careers, Wages and Trends search tool</u> to learn more about: 1. Careers. 2. Projected job openings. 3. Training that is required for each career. Bookmark your favorites. Your bookmarks are saved in your Dashboard.	Explore Careers
3.	Once you have narrowed down your career options, use the resources, training programs, and/or Illinois workNet Job Finder tools (menu items within the Careers, Wages and Trends search results) to find a person in that field. Set up a phone or inperson interview to learn more about the career, as well as tips for getting into that career.	Explore Careers
4.	Use your career research information to prepare questions for your informational interview.	Job Openings & Recruiting (See Employment & Hiring Planning for interview tips.)
5.	Be professional, friendly, and confident during the interview.	Job Openings & Recruiting (See Employment & Hiring Planning for interview tips.)
6.	Send a thank-you card.	Job Openings & Recruiting (See Employment & Hiring Planning for interview tips.)
7.	If you are interested in that career or career area, send a request to connect with the employer via social media. Make sure to thank them for taking the time to help you learn more about the career and industry. You have just made a new networking contact! Learn more about <u>Networking for Success</u> .	Network & Connect

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